



Birthday child's name _____ Age celebrating _____ Male
 Female

Parent/legal guardian's name _____ Membership number _____

Phone _____ Email _____

Party type _____ Location _____

Party date _____ Party time _____

Cancellations

- If Columbia Association (CA) cancels due to facility closure, the party may be rescheduled or a refund may be granted
- If signer cancels with less than five days notice, fees from items already purchased will not be refundable
- If signer cancels with more than five days notice, they may choose to reschedule or receive a refund

Guidelines

- Final party details are due the Monday before the party date.
- Party host may access table 30 minutes before the start of the party for setup.
- All party food and drinks must remain at the party table. We can not refrigerate/store food. We do not accept fast food deliveries.
- Decorations are restricted to tables and chairs. No decorations may be taped or tied to any part of the facility. No confetti.
- The DIY Party is fully responsible for cleanup and must be completed within 30 minutes of the scheduled party end time. Trash cans are provided.
- There is a \$25 cleanup fee for any party that does not clean up after the party.
- The following items are prohibited: music, glass bottles, confetti, alcohol, grills, catering, outside services/vendors.
- Aggressive or potentially harmful behavior is not permitted and any party participant may be removed for these reasons.
- CA is released from all claims, actions, damages and liabilities.

Cost

- Fees are based on CA membership status
- Birthday party package includes skate admission, skate rental and reserved tables for up to 20 participants
- \$7.50 additional cost for each party participant over 20 participants
- No charge for all non-participating guests

Cost of party _____ + Additional time _____

Total due with agreement \$ _____

Number of participants over 20 _____ x \$7.50 = _____

Total additional costs \$ _____

Total due at party \$ _____

The signer of this agreement assumes the responsibility of assuring that party participants are released to a parent/legal guardian or authorized person and must wait until all party participants have been properly released. The signer is required to stay during the party.

The party area(s) must be left in the same good condition and repair as it was in at the beginning of the party. The signer of this agreement agrees to reimburse CA for any and all expenses involved in repairing or restoring the area(s) and any contents, structures, or objects therein to their condition.

In case of unforeseen circumstances, such as power outages or severe weather, CA reserves the right to close the facility. Please contact our hotline at **410-715-3154** for daily updates.

I acknowledge, accept and agree to the terms set forth in this CA DIY Party Agreement and agree to provide final payment of all additional costs.

Parent/legal guardian signature

Date