

**Minutes of the
BOARD OF DIRECTORS MEETING
Held: September 8, 2016**

Approved: September 22, 2016

A special meeting of the Columbia Association Board of Directors was held on Thursday, September 8, 2016 at Columbia Association headquarters. Present were Chairman Andy Stack and members Reg Avery, Dick Boulton, Lin Eagan, Janet Evans, Alan Klein, Nancy McCord, Gregg Schwind and Chao Wu. Brian Dunn was absent. Also present were CA President/CEO Milton Matthews, Vice President/CFO Susan Krabbe and General Counsel Sheri Fanaroff..

1. Call to Order: The Board of Directors Meeting was called to order at 10:15 p.m. by the Chairman, Andy Stack.

2. Approval of Agenda:

Action: Mr. Boulton moved that the agenda be approved as presented. Mr. Avery seconded the motion, which passed unanimously. Vote: 9-0-0.

3. Board Votes

(a) Capital Funding for Flood Damage

Ms. Krabbe explained that the July 30 flood destroyed a bridge and boardwalk at Fairway Hills Golf Club. A long section of the irrigation system main line and other areas of the golf course were also damaged. CA wants to fund the repairs using money available from capital projects approved in previous years that were completed under budget, totaling \$344,000. Some of the money that is spent on Fairway Hills repairs may be recoverable under CA's insurance policy.

Action: Mr. Schwind moved that CA use capital funding of up to \$344,000 in previously approved but unused funding to repair flood damage at Fairway Hills Golf Club. Ms. McCord seconded the motion, which passed unanimously.

(b) Purchasing Exception – Repair work due to flood damage

Ms. Krabbe said CA wants to repair Fairway Hills as quickly as possible so that it can resume being used this season. Several contractors inspected the damage but only one submitted a quote. Doing design work and advertising that would have enabled CA to issue a full Request for Proposals, as stipulated by CA's Purchasing Policy, would add at least eight weeks to the project schedule. CA is requesting a purchasing exemption so it can select a contractor without going through the full Request for Proposal process.

Action: Mr. Boulton moved that the Board grant a purchasing exception for repair work for the Fairways Hills Golf Club bridge and boardwalk. Ms. McCord seconded the motion, which passed. Vote: 8-1-0.

For: Messrs. Avery, Boulton, Klein, Schwind and Stack, and Mses. Eagan, Evans and McCord

Against: Mr. Wu

Abstain: none

(c) Purchasing Exception – Video Streaming for Board Room

Ms. Krabbe explained that CA wants to upgrade the equipment that records and streams Board meetings, using the vendor that installed the original system, MidPoint Technology Group. The cost of approximately \$75,000, available with existing funds, exceeds the amount that the Purchasing Policy allows CA to spend without formally requesting bids. However, soliciting proposals in accordance with the Request for Proposal process of the Purchasing Policy would further delay the project and MidPoint would still most likely be the most qualified vendor. Staff is requesting a purchasing exception.

Action: Mr. Boulton moved that the Board grant a purchasing exception to use MidPoint Technology Group to upgrade CA's video streaming system. Ms. McCord seconded the motion, which passed. Vote: 6-3-0.

For: Messrs. Avery, Boulton, and Stack, and Meses. Eagan, Evans and McCord

Against: Messrs. Klein, Schwind and Wu

Abstain: none

4. Adjournment: The meeting was adjourned at 10:38 p.m.

Respectfully submitted,

Valerie Montague
Recording Secretary