

**Minutes of the
BOARD OF DIRECTORS MEETING
Held: May 22, 2014**

Approved: June 12, 2014

A meeting of the Columbia Association Board of Directors was held on Thursday, May 22, 2014, at the Columbia Association Building. Present were the Chair, Andy Stack; and members Reg Avery (arrived at 7:47 p.m.), Brian Dunn, Jeanne Ketley, Alan Klein, Nancy McCord, Tom O'Connor (via phone), and Gregg Schwind. Members Michael Cornell and Russ Swatek were absent. Also present were Interim CA President Susan Krabbe, Governance Chief of Staff Rob Goldman, and Chief Staff Liaison Jane Dembner. Milton Matthews, whose term as CA President will begin on June 2, 2014 was also in attendance.

1. CALL TO ORDER: The Board of Directors Meeting was called to order at 7:32 p.m. by the Chair, Andy Stack.

2. ANNOUNCEMENT OF CLOSED/SPECIAL MEETINGS HELD/TO BE HELD:
There were no closed meetings:

3. APPROVAL OF AGENDA:

Action: Mr. Stack asked that the ERC agenda items be discussed prior to the SIC items in order to give a member of the SIC time to arrive at the meeting. Ms. McCord moved to approve the agenda as amended. Mr. Klein seconded the motion. The agenda as amended was approved unanimously. Vote: 7-0-0.
For: Messrs. Stack, Dunn, Klein, O'Connor, and Schwind and Meses. Ketley and McCord.

4. DISCLOSURE OF CONFLICT OF INTEREST: The Chair said none were disclosed to him.

5. APPROVAL OF MINUTES

Action: Mr. Schwind moved to approve the minutes of April 24, 2014. Mr. Dunn seconded the motion. The minutes were approved. Vote: 5-0-2.
For: Messrs. Stack, Dunn, O'Connor and Schwind and Ms. McCord
Against: None
Abstain: Mr. Klein and Ms. Ketley

6. RESIDENT SPEAKOUT: There were two participants in Resident Speakout:

- (a) Chris Alleva, Howard County Business Association, spoke about covenants for businesses.
- (b) Ed Coleman, Long Reach, spoke about CA branding and GIS markers to pathway signs in Long Reach.

Mr. Avery arrived at 7:47 p.m.

7. CHAIRMAN’S REMARKS:

On May 29, the fourth and final market study meeting regarding village centers and Snowden/Dobbincorridor will be held at Howard Community College. The dog park will open Saturday, May 24 at 10 a.m. Columbia home tours will be held on June 1 at 11 a.m. The first Board Operations Committee meeting of the fiscal year will be held on June 2 at 7 p.m. The next CA Board meeting will be held on June 12.

8: PRESIDENT’S REPORT; Follow up Questions from Board Members:

In response to a question from Mr. Schwind about the anticipated opening date of Dorsey Hall meeting room and bath house, CA staff said the work is scheduled to begin in fall 2014 and be completed by next summer.

9. CHAIRS’ REPORTS

- (a) Board Operations Committee: First meeting of the year will be on June 2.
- (b) External Relations Committee: None
- (c) Planning and Strategy Committee: None
- (d) Strategic Implementation Committee: None

10. SPECIAL TOPICS AND PRESENTATIONS – None

11. COMMITTEE AGENDAS

(a) Planning and Strategy Committee

1. Discussion

(a) Election of Chair and Vice Chair:

Action: Mr. Dunn moved and Mr. Schwind seconded, a motion to elect Mr. Schwind as chair of the Planning and Strategy Committee. Vote: 2-0-0.

Action: Mr. Schwind moved and Mr. Dunn seconded, a motion to elect Mr. Dunn as vice chair. Vote: 2-0-0.

(b) Committee Tracking Form

(c) External Relations Committee

1. Discussion

(a) Election of Chair and Vice Chair:

Action: Ms. Ketley made and Ms. McCord seconded a motion to elect Ms. McCord as chair of the External Relations Committee. Vote: 2-0-0.

Action: Ms. McCord made and Ms. Ketley seconded a motion to elect Ms. Ketley vice chair. Vote: 2-0-0.

(b) Committee Tracking Form

(b) Strategic Implementation Committee

1. Discussion

(a) Election of Chair and Vice Chair:

Action: Mr. Avery made and Mr. Klein seconded, a motion to elect Mr. Klein as chair of the Strategic Implementation Committee. Vote: 3-0-0.

Action: Mr. Klein made and Mr. O’Connor seconded, a motion to elect Mr. Avery as vice chair. Vote: 3-0-0.

- (b) Haven on the Lake – Transfer of Capital Budget Funds
Rob Goldman and Dennis Matthey discussed transferring to the Haven on the Lake project up to \$719,000 of previously approved and unused capital funds to help cover an over-budgeted amount of \$1.5 million.

The contractor, Whiting-Turner, estimates that work on the project would take about 100 work days to complete. If the Board approves the funding request, the work can begin in about two weeks and the anticipated opening date for the facility would be November 2014. CA starts paying rent on the facility on September 1, 2014. Ms. Krabbe said a two-month delay would cost CA about \$250,000 in operating income.

Action: Mr. O'Connor moved that the SIC recommend that the Board support the staff's recommendation to spend an additional \$719,000 for Haven on the Lake and move the item forward for the board to vote on tonight. The motion was seconded by Mr. Avery and approved by the committee. Vote: 3-0-0.

Action: Mr. Avery moved that the SIC direct staff to provide options for financing a pool for Haven on the Lake and report their recommendations to the Board. Mr. O'Connor seconded the motion, which was approved. Vote: 3-0-0.

- (c) SHA Easement – Gales Lane – Sound Wall Barrier (2nd reading)
Open Space Management Division Director Daniel D'Amore explained the State Highway Administration's request for a perpetual easement for a sound barrier on CA property near Gales Lane.

Action: Mr. O'Connor moved that the SIC recommend that the Board grant a perpetual easement to SHA for a sound wall barrier in the Gales Lane project. Mr. Avery seconded the motion, which was approved. Vote: 3-0-0.

- (d) Howard Hughes Corporation Easement – Broken Land Parkway to Banneker Road Pathway (1st reading)
Mr. D'Amore described HHC's request for an easement to continue construction of a downtown Columbia multi-use pathway between Broken Land Parkway and the Banneker Road fire station. Discussion ensued.

Action: Mr. O'Connor moved that the SIC recommend that the Board grant an easement to Howard Hughes Corporation to construct the portion of the downtown Columbia multi-use pathway between Broken Land Parkway and Banneker Road. Mr. Avery seconded the motion, which was approved. Vote: 3-0-0.

- (e) Committee Tracking Form

12. RECOMMENDATIONS FOR BOARD ACTION:

- (a) Consent Agenda
 1. Approval of Appointments to the Owen Brown Executive Architectural Committee
Without objection, the appointments of Vickie Manning, Jay Stearman and Laurie Weekly to the Owen Brown Executive Architectural Committee were approved.

- (b) Recommendations for Board Action
 - 1. Approval of the SHA Easement – Gales Lane Sound Wall Barrier
Action: The Board voted unanimously to grant a perpetual easement to the State Highway Administration for a sound wall barrier at the Gales Lane project. Staff will revise the Deed of Easement and Agreement to include the name of the incoming CA president. Vote: 8-0-0.
 - 2. Haven on the Lake – Transfer of Capital Budget Funds
This item will appear on the agenda for the June 12 Board of Directors meeting.

13. TRACKING FORMS

- (a) Tracking Form for Board Requests
- (b) Tracking Form for Resident Requests

14. TALKING POINTS: Recording Secretary Valerie Montague read the Talking Points.

15. ADJOURNMENT: Reg Avery moved and Jeanne Ketley seconded that the meeting be adjourned. The meeting was adjourned at 9:42 p.m.

Respectfully submitted,
Valerie Montague
Recording Secretary