

MINUTES
BOARD OF DIRECTORS MEETING
Held: August 14, 2014

Approved: September 11, 2014

In accordance with written notice the CA Board of Directors Meeting was convened on August 14, 2014 at the Columbia Association Building. The following members were present: Chair, Andrew Stack, Tom O'Connor, Reginald Avery, Nancy McCord, Michael Cornell, Russ Swatek, Brian Dunn, Gregg Schwind (arrived at 7:37 p.m.) (left at 8:10 and returned at 8:34 p.m.), and Milton Matthews, President/CEO. Also in attendance were Governance Chief of Staff Rob Goldman and Chief Staff Liaison Jane Dembner.

1. **Call to Order:** The Board of Directors Meeting was called to Order at 7:31 p.m. by the Chair, Andrew Stack.

2. **Announcement of Closed/Special Meetings Held/To Be Held: Architectural Resource Committee** held a closed meeting at the Columbia Association Building on August 11, 2014. ARC Members present at the meeting were Michelle Miller, Denis Ellis, Michael Shaw, Debbie Bach, Maryann Cohea. Others present were Laura Parrish, Karen Turcan and Dale Wasmus. The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111 (4) (iv) consultation with staff personnel consultants, attorneys, or other persons in connection with pending or potential litigation.

The vote to close was 5-0-0.

For: Mses. Miller, Bach and Cohea, and Messrs. Ellis and Shaw

Board of Directors held a closed meeting at the Columbia Association Building on August 4, 2014. Members present at the meeting were Michael Cornell, Brian Dunn, Jeanne Ketley, Alan Klein, Milton Matthews, Nancy McCord, Andrew Stack, and Russ Swatek. Also in attendance Jane Dembner and Sheri Fanaroff. The closed meeting was authorized under the Maryland Homeowners Act, Md., Code, Real Property §11B-111 (4) (iii) consultation with legal counsel on legal matters.

The vote to close was 5-2-0

For: Messers, Swatek, Cornell, Dunn, Stack and Ms. McCord

Against: Mr. Klein and Ms. Ketley

The Audit Committee held a closed meeting at the Columbia Association Building on July 23, 2014. Members present at the meeting were Michael Cornell, Gregg Schwind, Reginald Avery and James Young. The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111 (4)(i) discussion of matters pertaining to employees and personnel and (iv) consultation with staff personnel consultants, attorneys, or other persons in connection with pending or potential litigation.

The vote to close was 4-0-0.

For: Messrs. Cornell, Schwind, Avery and Young.

Architectural Resource Committee held a closed meeting at the Columbia Association Building on July 14, 2014. ARC Members present at the meeting were Michelle Miller, Debbie Bach and Maryann Cohea. Others present were Eva Lambright, Carole MacPhee, Laura Parrish, Debbie Nix, Gordon MacPhee, Carl McKinney and Karen Turcan. The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111 (4) (iv) pending or potential litigation.

Vote to close was 3-0-0.

For: Mses. Miller, Bach, and Cohea.

3. Approval of Agenda:

Action: Ms. McCord moved that the agenda be accepted; Mr. Avery seconded the motion. Agenda approved unanimously.

4. Resident Speakout:

- (a) Cy Palmier of Harpers Choice spoke regarding the Inner Arbor Trust
- (b) Joan Lancos of Hickory Ridge spoke regarding the participation of the Board at community events and spoke in support of the Inner Arbor Trust
- (c) Bill McCormack, Jr., of Oakland Mills spoke regarding Symphony Woods
- (d) Jervis Dorton of Oakland Mills spoke regarding Symphony Woods
- (e) Joel Hurewitz of Harpers Choice spoke regarding CA marketing
- (f) Pearl Atkinson-Stewart of Owen Brown commented on Mr. Matthews and Mr. Stack's attendance at National Night Out
- (g) Doris _____ of _____ spoke regarding Symphony Woods

5. Approval of Minutes of July 24, 2012:

Action: Mr. Cornell moved to approve the minutes; Mr. O'Connor seconded the motion which passed.

Vote 8-0-1

For: Messrs Cornell, Avery, Stack, Swatek, Schwind, Dunn,
Mses. McCord and Ketley

Against: 0

Abstain: Mr. O'Connor

6. Chairman's Remarks: Mr. Stack reminded everyone of upcoming September events and meetings.

7. President's Remarks: Mr. Matthews had several comments regarding pathways, Oakland Mills Bridge and upcoming status report on headquarter's search. Rob Goldman provided an update on Haven on the Lake

8. Committee Chairs' Remarks:

- (a) **Board Operations Committee:** Andrew Stack provided update on meeting time
- (b) **External Relations Committee:** none
- (c) **Planning and Strategy Committee:** none
- (d) **Strategic Implementation Committee:** none

- (e) **CA Representatives to the Inner Arbor Trust Board of Directors:** Gregg Schwind reported on presentation from the auditors.

9. Special Topics and Presentations:

Tom Moriarity of Retail and Development Strategies LLC presented a Columbia Market Study Presentation. The Board had several questions for Mr. Moriarity. Jane Dembner pointed out that this is a joint venture between CA and the County. There were several questions from residents who attended the presentation.

Board recessed from 9:32 p.m. to 9:38 p.m.

10. Committee Agendas:

(a) Planning and Strategy Committee

- i. **Update – Status of the Benefits Study:** Michael Collins reported on the status of the Benefits Study.

(b) Strategic Implementation Committee

- i. **On-Line Enrollment – Steps Needed Before We Can Get There:** Chuck Thompson, CA's Chief Operating Officer provided a presentation on the steps required in order to provide an on-line enrollment for CA. The Board had several questions for Mr. Thompson. Mr. Schwind expressed his opinion that the Board was looking for a "build, price and purchase" online option. Discussion of the complexity of the offerings of CA and the challenge that presents. President Matthews requested that the staff be allowed to start small on the process. Committee charged staff to provide them with a plan to start the implementation of an on-line enrollment process.

(c) External Relations Committee

- i. **Update – Status of Stakeholders Dinners:** Nancy McCord presented the Status of the Stakeholders dinners. Ms. Ketley suggested that one of the stakeholder dinners be a group of CA residents.
- ii. **Update – Status of Planning for Columbia, MD Speaks Meeting:** Nancy McCord updated the progress on the community planning meeting on October 18, 2014, with residents of varying backgrounds from all of the villages. Discussion of how to include residents from varying backgrounds and how the input from residents will be used. Discussion about what to call the event. Gregg Schwind agreed to email the Board for suggestions.

(d) Board Operations Committee

- i. **Board Self-Evaluation Process** – Because of the time, this agenda item was postponed to another meeting

11. Recommendations for Board Action

- (a) Consent Agenda: Approval of Appointments to the Long Reach Architectural Committee: Hearing no objection from the Board Mr. Stack approved the appointments

of Henry Dagenais, Karen Hitcho, Edward T. Coleman and Greg Marcinkowski to the Long Reach Architectural Board.

TALKING POINTS: Alison Mathieson presented the talking points.

BOARD OF DIRECTORS MEETING ADJOURNED: The Board of Directors Meeting was adjourned at 10:57 p.m.

Respectfully submitted,
Alison Mathieson
Recording Secretary